

TOWN OF ARLINGTON



Mt. Pleasant Cemetery
70 Medford Street, Arlington, MA 02474
Telephone: 781-316-3276
Fax: 781-316-3280
www.arlingtonma.gov

The Minutes of the Arlington Cemetery Commission December 11, 2013

Present: Commissioners Michele Hassler, Bill McCarthy, Gloria Turkall, Andrew Flanagan, Deputy Town Manager, Michael Rademacher, Director of Public Works, Stephen Gilligan, Treasurer, Paul Olsen, Capital Planning, Jason Jones, Cemetery Supervisor, Blair Hines of Blair Hines Design Assoc.

The meeting began at 9:05am
Corrected minutes from November 20, 2013 was approved
Three (3) deeds were signed

1. The Commission addressed Stephen Gilligan about money to be spent for columbarium. Stephen stated 4.5% of the trust funds interest could be drawn. Principal cannot be spent. The Cemetery Commission is the trustee of these trust funds and all withdrawals need the Commissioners vote and Town meeting. Recommendation from Stephen would be to borrow the funds for the columbarium and pay it off with perpetual care funds. Andrew and Michael will talk with the comptroller, Ruth Lewis, about the DOR guidelines on the use of perpetual care money. The Commissioners need to put in a warrant for Town meeting, which closes January 31st, if the columbarium is to be built in 2014. Also discussed was the chapel renovation which is in the capital planning budget for FY16 for \$250,000. Andrew, Stephen and Paul left the meeting at 9:45.
2. Blair Hines joined the meeting at 9:45. Adjustments will need to be made to the columbarium design as to not lose graves in the FF section. Commissioners said no to putting cement liners in the remaining graves in the FF section. Niche size could be downsized to 10" instead of 12" to add more niches for sale, which will still fit 2 cremains. Discussed the potential design of the path and how will the snow be removed from it. Engineering will be contacted about doing grade and elevation maps. Blair left at 10:40.

Board of Cemetery Commissioners
Michele A. Hassler, Chairperson
William F. McCarthy
Gloria A. Turkall

Cemetery Commission Meeting

December 11, 2013

Page 2

3. Commissioners acknowledged the great work done by Peter Howard on the repairs of the pews, windows and ceiling.
4. The Open Meeting Law Complaint filed by Stephen Harrington against Commissioners Michele Hassler and Bill McCarthy was found to be without merit and was dismissed by the Office of the Attorney General.

The next meeting is January 8, 2014 at 9 am

Meeting adjourned at 11:04 am

Respectfully submitted

Jean Smith

Board of Cemetery Commissioners
Michele A. Hassler, Chairperson
William F. McCarthy
Gloria A. Turkall